



**ORDINARY MEETING – Tuesday
22nd
July 2025 – Usk Room, County
Hall, Usk - 1800**

*Councillors: Colin Deakins, Jenny Carpenter, Ann Bowyer, Jo Storey, Jan Clarke,
Hannah Dando, Julian Bowen-Sargent.*

You are hereby summoned to an **Ordinary Meeting** to be held on Tuesday 22nd
July at County Hall – At 1800

[Teams Meeting Link](#) (Password: Xp97SE3e)

Jacob Richards-Powell

Clerk for Llanbadoc Community Council
(clerk@llanbadoc.org)

AGENDA

1. Attendance
2. Apologies
3. Declarations of Interest
4. Chair's Remarks
5. County Councillor Participation
6. Comments from Members of the public
7. Clerk's Report & Action Updates
8. Approval of Minutes
 - a. May & June 2025
9. Community
 - a. Note police report
10. Finance & Procedure
 - a. July / August payments

Merlin Environmental July	£114.66
Salaries & PAYE July	£603.20

Tree Survey Invoice	£970
Merlin Environmental August	£114.66
Salaries & PAYE August	£603.20
Clerk out of pocket expenses	£56.70

- b. Internal audit effectiveness review
- c. HSBC ending fees
- d. Budget review changes
- e. Remove agendas website

11. Maintenance & Environment

- a. Lower Common
 - i Fence
 - ii Maintenance contract
- b. Llanbadoc Island
 - i Quotes for groundwork
 - ii ARW bench renovation
 - iii K6 telephone box
 - 1 Agree schedule
 - 2 Appoint electrician
 - iv Play Park equipment
- c. Maintenance schedule contract
- d. Tree Works
- e. Defibrillators
- f. Maintenance review

12. Planning

- a. [DM/2025/00802](#) **BAE SYSTEMS GLASCOED** - Ancillary buildings and electrical substation to a consented facility at BAE Systems

13. Next ordinary Meeting

- a. Tuesday 23rd September – Buffet room Little Mill Village Hall

LLANBADOC COMMUNITY COUNCIL

FINANCE PAPER JULY / AUG 2025

	£	Method of Payment	VAT	Cost centre
<u>Payments to authorise</u>				
Merlin Environmental July	£114.66	BACS	19.1	LCC
Staff & PAYE July	£603.20	BACS	0	LCC
Tree Surveys invoice	£970.00	BACS	0	LM/GLAS/LLAN
Merlin Environmental August	£114.66	BACS	19.11	LCC
Staff & PAYE August	£603.20	BACS	0	LCC
Clerk out of pocket expenses	£56.70	BACS	0	LCC

DIRECT DEBITS

Host97 JULY	£30.00	DD	5	LCC
Host97 AUGUST	£30.00	DD	5	LCC

TOTAL	1,804.56			
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Payments made since last meeting AMOUNT PURPOSE VAT COST CENTRE

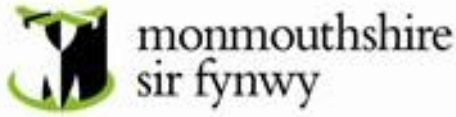
25/06/2025	£582.00	Staff	0	LCC
25/06/2025	£200.00	Audit	0	LLAN
25/06/2025	£440.00	Groundworks	0	GLAS
01/07/2025	£30.00	Website	5	LCC
09/07/2025	£5.00	Bank	0	LCC
09/07/2025	£50.39	Timber	8.4	LCC
11/07/2025	£678.00	Bench	113	GLAS

Total £1,985.39

Funds received

Total 0.00

Current balance HSBC (17.07.2025) 26,867.82



Monmouthshire County Council
County Hall
Rhadyr
Usk
NP15 1GA

Cyngor Sir Fynwy
Neuadd y Sir
Rhadyr
Brynbuga
NP15 1GA

Tel/Ffôn: 01633 644793
E-Mail/Ebost: davidwong@monmouthshire.gov.uk
Web/Gwefan: www.monmouthshire.gov.uk

Llanbadoc Community Council

Rhif y Cais/Application Number: DM/2025/00802
Grid Reference/Cyfeirnod Grid: 334876 201551

16 July 2025

Annwyl Syr/Madam

Dear Sir/Madam,

Disgrifiad o'r Cynnig/Description Of Proposal:	Planning Permission Ancillary buildings and electrical substation to a consented facility at BAE Systems
Lleoliad/Location:	B A E Systems Glascoed Rof Glascoed Access Monkswood NP15 1XL

ENGLISH

We have received the above application. My name is **Mr David Wong** and I am handling this application.

You are invited to view the application, plans and any other documents submitted and track the progress of this application at <https://planningonline.monmouthshire.gov.uk/onlineapplications/?lang=EN>. It may take up to 3 working days for the plans to be available.

Please make any comments on the application within **21 days from the date of this letter**.

You can do this;

- online via the above website
- by email to planning@monmouthshire.gov.uk
- by letter to the above address

NB: Town / Community Councils – Please note that in the event objections on material planning grounds are made, the application* will be presented to our Delegated Panel unless you advise in your consultation response that you wish to address Planning Committee.

****Excluding householder development, advertisement consent applications and applications for Listed building and Conservation Area Consent which are delegated to officers.***

Any correspondence that you write to the Council on the application will be open to inspection by the public and will be published on the website.

If you have any queries that require further discussion please contact me on **01633 644793** Yr



Black Mountains Tree Consultancy

Johann Wilsker

Email: bmtreeconsultancy@gmail.com

Tel: 07817914405

Customer:

Llanbadoc Community Council

The Clerk's Office

15 Caerau Road

Newport

NP20 4HL

Date: 10/07/25

Invoice No: 199

Tree Survey - INVOICE

Day	Description	Amount
11 th & 12 th June	To produce a Duty of Care tree survey for each of the below sites under the responsibility of Llanbadoc Community Council. <ul style="list-style-type: none">• Common Y Fal• Little Mill Play Area• Llanbadoc Island• Pergoed Woods	£970
	Total to pay:	£970.00

Please make payment within 14 days via bank transfer to:

Mr Johann Wilsker

HSBC Bank

Account Number: 61324802

Sort Code: 40-47-07

THANK YOU FOR YOUR BUSINESS

Yours Sincerely

Johann Wilsker



FUTURFORM

Proforma Invoice

Invoice No	315331
Order Date	07 Jul 25
Account Code	42134
Page	1 of 1
Cust Ref	Jacob

Invoice for

lanbadoc Community Council

Tel:

Notes

Code	Description	Qty	Unit	Price	Total	VAT
FPBE01	3 Park Seat with Back Large H870 x W1500 x D600mm	1	Each	£520.00	£520.00	1

VAT Summary

Code	Description	Nett	Rate %	VAT Amt
1	Standard Rate	£565.00	20.0000	£113.00

Del Charge	45.00
Sub-Total	£565.00
VAT	£113.00
Total	£678.00

BACS Payment Details: Barclays Bank

Account no: 43943569

Sort Code: 20-37-6

VAT No: 713572936

Futurform Ltd

Company No: 07159875

sales@futurform.co.uk

A2 Aintree Avenue, Trowbridge, Wiltshire. BA14 0XB.

www.futurform.co.uk

Tel: 01373 455994

Fax: 01373 458508